

\$3

Volume 28, Issue 6



mini'app'les newsletter

the minnesota apple computer users' group, inc.

J U N E 2 0 0 5						
SUN	MON	TUE	WED	THU	FRI	SAT
			1 	2	3	4
5	6 	7 OS X 7:00	8 6:30	9	10	11
12	13	14 	15	16 	17	18
19	20	21 7:00	22	23 	24	25
26	27 Q&A 7:00	28	29	30		

1  **AppleWorks SIG**
 Augsburg Library
 7100 Nicollet Ave S, Richfield
 John Hunkins, Sr. 651-457-8949
 hunkins@mac.com.

6  **Board of Directors**
 mini'app'les members welcome
 New Brighton Family Center
 400 10th St., N.W. New Brighton
 Tom Gates 612-789-1713

7 OS X **OS X SIG**
 The Foundation
 1621 Hennepin Avenue South
 Minneapolis, MN 55403
 Craig Arko 612-379-0174

14  **VectorWorks SIG**
 Comp-USA Store
 4220 West 78th Street,
 Bloomington, MN 55435
 Charles Radloff 952 941 1667

 **Microsoft Word SIG**
Summer Vacation
 June, July, & August

16  **Macintosh Consultants SIG**
 Embers 7:00 AM
 7525 Wayzata Blvd
 St. Louis Park
 Bob Demeules, 763-559-1124

23  **FileMaker Pro SIG**
 Megaclean
 769 Kasota Ave. S.E.
 Minneapolis MN 55414
 Steve Wilmes 651-458-1513

27 **Q&A**
Macintosh Novice SIG
 (Q&A) Questions & Answers
 Merriam Park Library
 1831 Marshall Avenue St. Paul
 Richard Becker, 612-870-0659



mini'app'les

The Minnesota Apple Computer Users' Group, Inc.
P.O. Box 796, Hopkins, MN 55343

Board of Directors:

President	Tom Gates 612-789-1713 tgates@isd.net
Vice President	Bert Persson 612-861-9578 skallgang@yahoo.com
Secretary	Jim Nye 763-753-3899 nyej@lycos.com
Treasurer	Don Walz 651-426-5602
Marketing Director	Greg Buchner 952-883-0195 gbuchner@mn.rr.com
Publications Director	John Pruski 952-938-2818 johnpruski@aol.com
SIG Director	Craig Arko 612-379-0174
Director at Large	Les Anderson 651-735-3953 anderslc@usfamily.net
Membership	Erik Knopp
Apple II	Owen Aaland

Introduction – This is the Newsletter of mini'app'les, the Minnesota Apple Computer Users' Group, Inc., a Minnesota non-profit club. The whole newsletter is copyrighted © by mini'app'les. Articles may be reproduced in other non-profit User Groups' publications except where specifically copyrighted by the author. (Permission to reproduce these articles must be given by the author.) Please include the source when reprinting.

Questions – Please direct questions to an appropriate board member. Users with technical questions should refer to the Members Helping Members section.

Dealers – mini'app'les does not endorse specific dealers. The club promotes distribution of information which may help members identify best buys and service. The club itself does not participate in bulk purchases of media, software, hardware and publications. Members may organize such activities on behalf of other members.

Advertisers – For information, see Newsletter Ad Rates box within this issue.

Newsletter Contributions – Please send contributions directly to our Post Office, Box 796, Hopkins, MN 55343, or tostertag@usfamily.net

Deadline for material for the next newsletter is the 1st of the month. An article will be printed when space permits and, if in the opinion of the Newsletter Editor or Manager, it constitutes material suitable for publication.

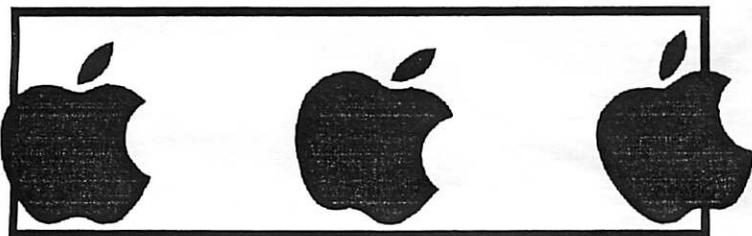
Editor/Publisher: Tom Ostertag 651-488-9979

Newsletter Layout: John Pruski 952-938-2818, Bert Persson 612-861-9578

mini'app'les BBS – Internet only access

mini'app'les WWW site: <http://www.miniapples.org>

mini'app'les e-mail: miniapples@mac.com



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CHANGE OF ADDRESS

Moving? Going to be away from home and leaving a forwarding address with the Post Office? Please send us a Change of Address when you are informing others. By using a moment of your time and a few cents to drop us a card, you save the club some money and you get your newsletter delivered promptly to your new address. If you don't inform us, the Post Office puts your newsletter in the trash (they don't forward third class mail) and charges the club for informing us of your new address. Change of Address should be sent to the club's mailing address: mini'app'les, Attn: Membership Director, Box 796, Hopkins, MN 55343.

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July 2005 Preview

Here is the tentative calendar of our Special Interest Group (SIG) meetings for July 2005. Please pencil these events on your calendar. As always, when doubtful of a SIG date, time, or location, confirm with one of the following:

- At www.miniapples.org
- The cognizant SIG Leader
- n/d = not yet decided

Tuesday	July	5	OS X SIG
Wednesday	July	6	AppleWorks nee ClarisWorks SIG
Monday	July	n/d	Board of Directors meeting
Wednesday	July	Vacation	Microsoft Word SIG
Tuesday	July	12	VectorWorks SIG
Thursday	July	21	Macintosh Consultants
Monday	July	25	Macintosh Novice (Q&A)SIG
Thursday	July	28	FileMaker Pro SIG

Members Helping Members

Need Help? Have a question the manual doesn't answer? Members Helping Members is a group of volunteers who have generously agreed to help. They are just a phone (or an e-mail) away. Please call only during the appropriate times, if you are a member, and own the software in question.

Apple II / IIGS Software & Hardware	1, 5, 7
AppleWorks / ClarisWorks-Draw	6, 7, 8
Classic Macs	
Cross-Platform File Transfer	5
FileMaker Pro	
FirstClass	
iMacs	12,
iPhoto / iTunes / iMovie	
Mac OS Classic	7, 12
Mac OS X	
MacWrite Pro	11
Microsoft Excel	2, 5, 13,
Microsoft Word	5,
MYOB	13
Networks	
New Users	1, 9, 12
PhotoShop	3, 10
PowerBooks / iBooks	12,
Power Macs	
Quicken	2, 13
QuickBooks and QuickBooks Pro	13
WordPerfect	4
VectorWorks	14

1. Les Anderson	651-735-3953	DEW
2. Mike Carlson	218-387-2257	D
3. Eric Jacobson	651-645-6264	D
4. Nick Ludwig	612-593-7410	DEW
5. Tom Ostertag	651-488-9979	EW
6. Owen Strand	763-427-2868	D
7. Bruce Thompson	763-546-1088	EW
8. Pam Lienke	651-457-6026	EW
9. Tom Lufkin	651-698-6523	EW
10. Gary Eckhardt	952-944-5446	EW
11. R. J. Erhardt	651-730-9004	DEW
12. Richard Becker	612-870-0659	EW
13. Ardie Predweshny	612 978-9774	DEW
14. Charles Radloff	952-941-1667	D

D: Days, generally 9 a.m. to 5 p.m.
 E: Evenings, generally 5 p.m. to 9 p.m.
 W: Weekends, generally 1 p.m. to 9 p.m.

Please call at reasonable hours, and ask if it is a convenient time for them. By the way, many of these volunteers can also be contacted on our BBS. We appreciate your cooperation.

If you would like to be a Members Helping Member volunteer, please send an e-mail message to John Pruski on our BBS, or call him at 952-938-2818, with your name, telephone number, contact hours, and the software or hardware areas you are willing to help others.

Newsletter Ad Rates

1/12 page 2.25" Width x 2.5" Height	\$5
1/6 page 2.5" Width x 5" Height	\$10
1/3 page 2.5" Width x 10" Height Vert or 5.5 H. . .	\$20
1/2 page 7.5" Width x 5" Height (save 5%) . . .	\$30
2/3 page 5" Width x 10" Height (save 7%) . . .	\$40
Full page . . . 7-1/2" Width x 10" Height (save 15%) . .	\$60
Outside back cover . 7-1/2" Width x 7-1/2" Height . .	\$50
Inside back cover . . . 7-1/2" Width x 10" Height . . .	\$60

mini'app'les will accept all ads for publication that do not affect our nonprofit status, or the postal regulations dealing with our nonprofit mailing rates. Examples of ads that will be rejected are; but not limited to, ads that:

1. endorse a political candidate or cause
2. attack a person or cause
3. are in "bad taste" (x rated or similar)
4. expound or demean a religion or practice.

Ads should be for a product or service. Because of our nonprofit mailing rates we must limit ads that are not related to computers.

Mail inquiries to: PO Box 796, Hopkins, MN, 55343
 Phone inquiries to: John Pruski, 952-938-2818

All ads must be prepaid and submitted on electronic media. Ads of \$20 and under must run for a minimum of three months.

Miniapples Directors Meeting April 4, 2005

Submitted By Jim Nye

Present: Les Anderson, Craig Arko, Greg Buchner, Tom Gates, Erik Knopp, Jim Nye, Bert Persson, John Pruski, Don Walz

Approval of Agenda: No agenda presented for the meeting.

Approval of Minutes: Minutes approved as amended.

Treasurers Report:

- (1.) Premium for club insurance is \$ 730.
- (2.) Balance sheet for two months was presented. (delay was caused by printer problems)
- (3.) All bills have been paid, except room rent for the Board of Director's meeting.

OFFICERS AND COORDINATORS REPORTS

President Gates: Members Workshop will be held May 21, 2005 at St. Charles School in N.E. Minneapolis.

Vice President Persson: Southdale and Washburn Libraries are now open to 9:00 pm and may be available to hold meetings.

Secretary Nye: Noted the popularity of the ipod and suggested that the board act on a meeting or session on ipods to interest young people in the club. It was noted that Greg Carlson and Celeste have talked about doing

something along this line.

Publication Director Pruski: A new commercial printer is being used to publish the newsletter because of problems, cost and the inconvenience of using the last contractor. The Members workshop notice will be printed in the next newsletter.

Marketing Director Buchner : He has kept informed of the St. Paul Pioneer schedule changes and gotten club notices in the paper on time.

SIG Director: Craig Arko has been serving as an Interim SIG Director. (until results of the election are final).

Director at Large Anderson: Novice SIG leader Richard Becker will be gone in July and it is not known if he will return as Novice SIG leader. His last meeting will be in June.

Membership- Erik Knopp: has managed to keep sending out just over 200 newsletters to keep within postal regulations for the nonprofit lower postage rate.

Old Business

Photo shop-Multimedia SIG- Craig Arko will check to see if the man who was going to run the Photoshop SIG is still available.

NAUGSAW Convention- The money received from the Convention has still not been accounted for. The parties who would know the disposition

of the funds have not been available to talk to about the fund.

NEW BUSINESS

Novice SIG ; The Novice SIG may be needing a new leader. Les Anderson will handle the July meeting but will be unavailable for the August meeting when he will be in Toronto. Harry Leinke , who at one time expressed interest in being Novice SIG leader, should be contacted to see if he is still interested .

Newsletter- The July and August issues will be combined .

Photoshop-Multi Media Sig- Motion made, seconded and passed to authorize Bruce Thompson to activate the Director BBS for Craig Arko. Tom Gates will contact Bruce.

Timberwolf complimentary tickets-- The Timberwolf organization has offered members discount tickets. Les Anderson has questions about how a nonprofit organization can be involved It may be that the Timberwolves can place a notice in the newsletter and the members can contact the Timberwolves if they are interested. Greg will check out

Meeting Adjourned- next meeting May 2, 2005 , 7:00 pm, New Brighton Family Center, 400 19th St., New Brighton.

Question : Why doesn't Mac OS 10.4 come with Stuffit Expander files ?

Submitted By Jim Nye

Why doesn't Mac OS 10.4 come with Stuffit Expander files ?

Answer- Mac Os 10.4 compresses and decompresses (.zip) files for both the Mac OS X and Microsoft Windows.

.For those who like Stuffit Expander to open other compressed files such as .sit or .sitx, you can download it from Allume Systems web site. (information gleaned from Macfixit)

Norton Anti Virus False Positives Being Reported

A false positive is being reported from users of Norton Anti Virus software . Some users are reporting an alert from the Norton Anti Virus Software of a trojan virus called " Hacktool Underhand".

The alert has posed no problem to Mac users. The false positive is being addressed by Symantic (parent company) with the release of an updated virus definition set.

An article by MacSure web site on Friday May 6, 2005 noted , " Some day there will be such a virus, but not yet". MacSure reports " in the last 10 years there has been 97,000 Window virus reported", but few (5 or so) Mac Viruses reported. " based on number of reports the threat to Mac users is close to zero". According to MacSure , "You have 5X more chance of being hit by lightning than getting the virus. There now, aren't you happy that you are using a Mac instead of a Windows PC!

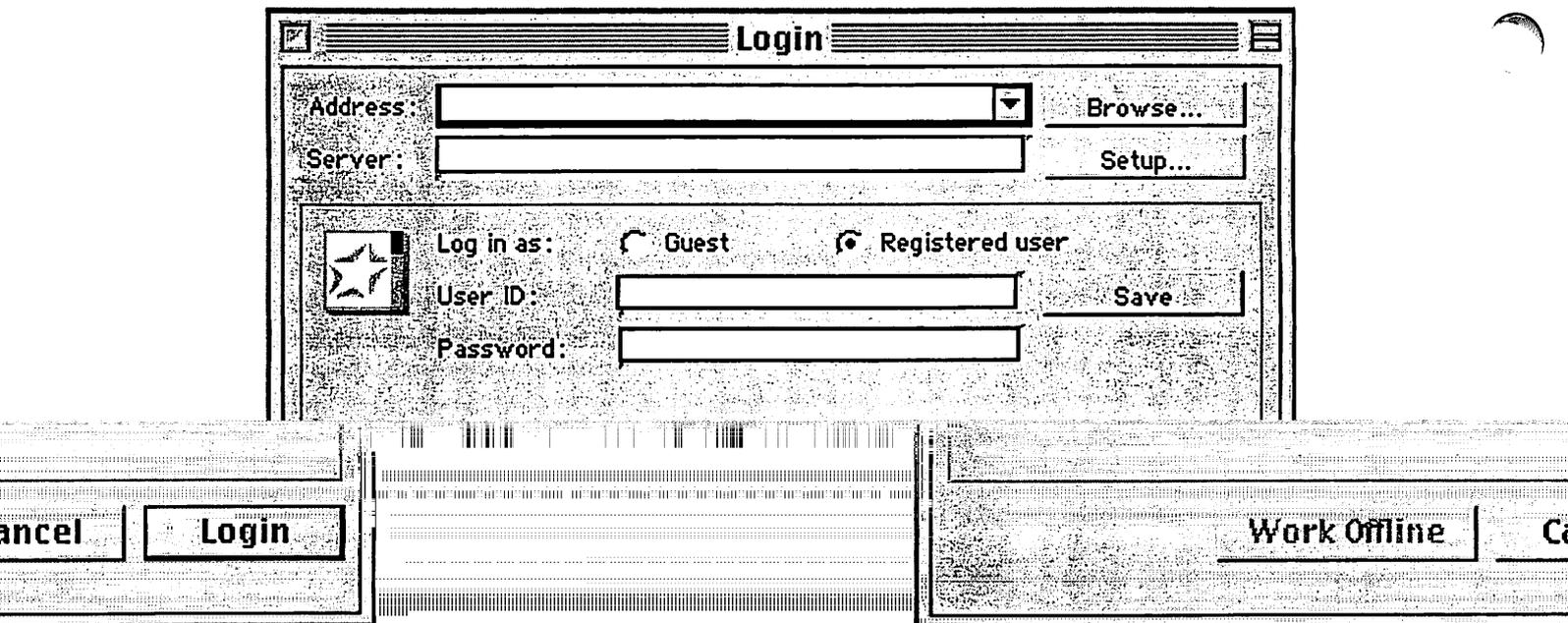
continued on page 19

Setting up a FirstClass® Client the first time to access our BBS

The miniapples BBS (Bulletin Board System) commonly referred to “our BBS” is accessed on the Web using a piece of software known as FirstClass® Client.

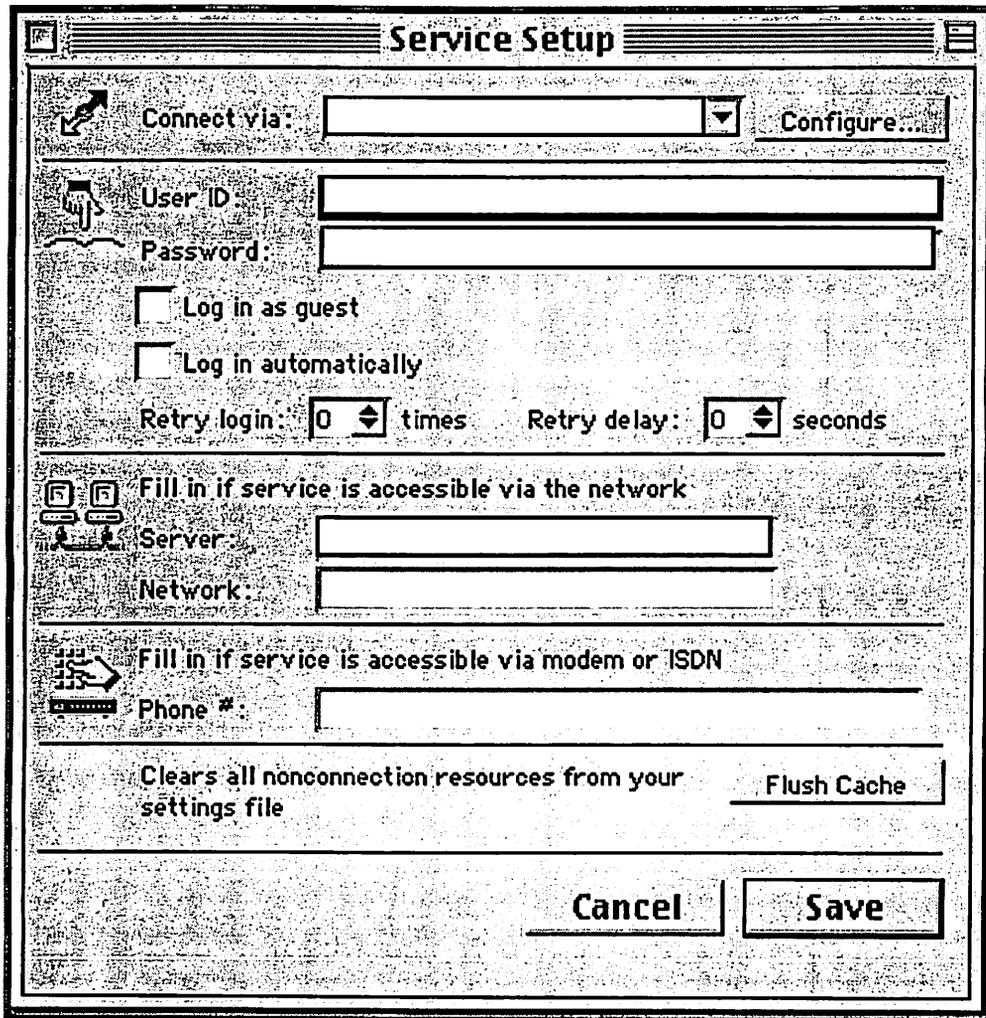
Our new members will receive a CD containing the FirstClass software needed to access our BBS. Otherwise it can be obtained as a free download from www.centernity.com for the Mac as well as for the PC.

After you have installed FirstClass on your computer the first thing you will see when starting FirstClass is the Login window as shown below running under OS 9 or earlier. Under OS X FirstClass will have a different appearance but will be functionally equivalent.



Follow the Service Setup as shown

By clicking the Setup button you will open a new window on the next page.



In the Connect via pull-down menu select TCP-IP.FCP
 For Os X users select Internet.FCP

Next, in the User ID window type in your user ID. This could be your name, initials or anything that you like to be identified by, maybe Dark raider for instance.

In the password window however you must use your membership number as shown on the newsletter mailing label. This will most likely be a four digit number.

If you would like FirstClass to log in automatically, check the box next to "Log in Automatically".

The miniapples BBS (Bulletin Board System) is on a server located at Steve Wilmes computing so you need to type in : miniapples.swecomputing.com
 The completed Service setup window should look something like the example shown on the next page with your User ID and Password.

Service Setup

Connect via: TCP-IP.FCP Configure...

User ID: BP

Password:

Log in as guest

Log in automatically

Retry login: 0 times Retry delay: 0 seconds

Fill in if service is accessible via the network

Server: miniapples.swcomputing.com

Network:

Fill in if service is accessible via modem or ISDN

Phone #:

Clears all nonconnection resources from your settings file Flush Cache

Cancel Save

Click the Save button, this will take you back to the Login window.

Login

Address: miniapples.tsp Browse...

Server: miniapples.swconsulting.com Setup...

Log In as: Guest Registered user

User ID: BP Save

Password:

Work Offline Cancel Login

You have now completed the setup and you are ready to Login. First time users of the BBS will be asked for name and membership number before full access is granted.

Logging into a server

This procedure applies to registered users. If you are a guest user, just fill in File as described here and select Guest.

1. Double-click the FirstClass icon.
2. Fill in the Login screen.

Mac OS Login screen

The Mac OS Login dialog box contains the following elements:

- Address:** A dropdown menu showing "Husky Planes" and a "Browse..." button.
- Server:** A text field containing "127.0.0.1" and a "Setup..." button.
- Log in as:** Radio buttons for "Guest" and "Registered user", with "Registered user" selected.
- User ID:** A text field containing "ralen" and a "Save" button.
- Password:** A password field with masked characters.
- Buttons:** "Work Offline", "Cancel", and "Login" buttons at the bottom.

Windows Login screen

The Windows Login dialog box contains the following elements:

- Address:** A dropdown menu showing "HuskyPlanes.fc" and a "Browse..." button.
- Server:** A text field containing "127.0.0.1" and a "Setup..." button.
- Log in as:** Radio buttons for "Guest" and "Registered user", with "Registered user" selected.
- User ID:** A text field containing "ralen" and a "Save" button.
- Password:** A password field with masked characters.
- Buttons:** "Work Offline", "Cancel", and "Login" buttons at the bottom.

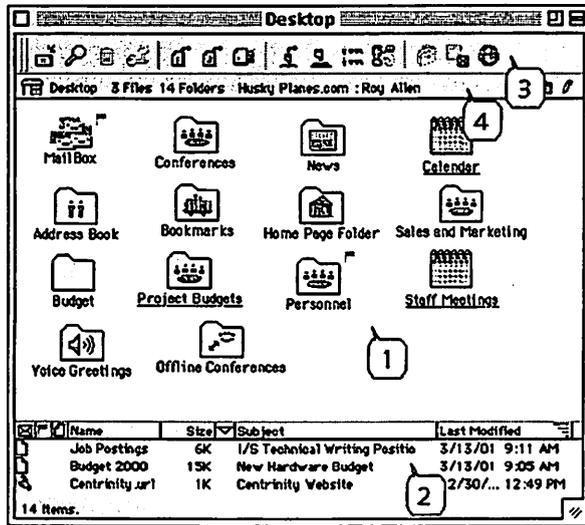
- Address** The settings file for the server to which you want to connect. If the settings file is not listed here, click Browse to search for the file. Click Open with the file selected.
- Registered user** Make sure this is selected.
- User ID** Your user ID on this server.
- Password** Your password on this server.

3. Click Login to open your FirstClass Desktop.

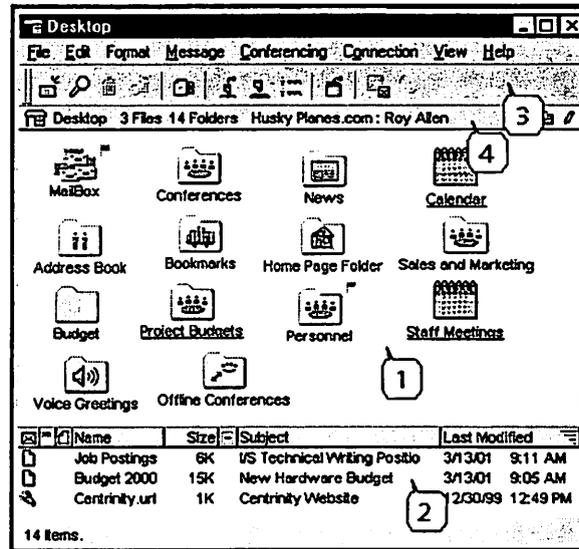
The FirstClass Desktop

Once you are connected to a server, your Desktop on that server opens. Your Desktop may differ from these examples, because your administrator determines which conferences you start with on your Desktop, and the general Desktop appearance. To open objects on the Desktop, double-click them.

Mac OS Desktop



Windows Desktop



Standard window elements

- 1 upper pane** This Desktop is split into two window panes vertically. The upper pane is shown in Icon view.
- 2 lower pane** The lower pane is shown in List view, which presents information about each object in columnar format. You can change the sorting and grouping of these objects as described in our online help.
- 3 toolbar** Each window has its own toolbar. Clicking a toolbar button is the same as choosing the action from the menu. You can customize each toolbar as described in our online help.
- 4 window summary** This bar shows the window name, summarizes window contents, shows the server and your user name, and indicates permissions you have in this window.

Standard Desktop objects

- Mailbox** Contains all messages sent to you, as well as copies of messages that you created.
- Conferences** Contains public conferences created by your administrator.
- News** Usually contains general announcements that are considered to be of interest to anyone connecting to this server.

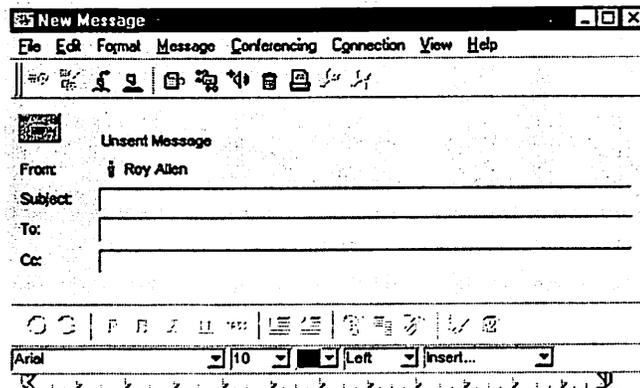
The other objects on our sample Desktops were added by the administrator or the user.

Working with messages

Messages work the same way whether you are in your Mailbox or a conference. An unread message has a red flag beside it. To read a message, double-click it.

Creating a new message

1. Choose Message > New Message to use the standard message form.



To use another message form, choose Message > New Message Special, then the appropriate form. If you decide you want to use another form, choose File > Delete with the first form still open.

2. Address the message.

Using FirstClass

Unsent Message

From: Roy Allen

Subject: Budget report

To: Tom Venderberg

Cc: Amanda Clark
Michael Hill

Bcc: Amanda Ho

Tips for entering recipients' names

- ✓ All users and conferences known to the server (including names you added as personal addresses) are stored in the Directory. To address a message to any user or conference in the Directory, you can type a partial name. When you press Tab, Enter, or Return, the whole name is filled in if what you typed was unique in the Directory. Otherwise, the Directory window opens with a list of all names that match. Select the name you want, then click To, Cc, or Bcc, or drag the name to the appropriate field.
- ✓ If you are in a conference, your new message is automatically addressed to that conference.
- ✓ You can drag names from other messages or documents to the appropriate field in your message envelope.

3. Type the message body in the lower pane of the message form.

You can copy material from other sources, format it, and edit it as described in our online help.

4. *optional*

Attach a file to the message.

Choose File > Attach File, then choose the file and click Select.

Shortcut Drag a file to the message envelope.

5. Send the message by choosing Message > Send.

Replying to a message

1. Select or open the message.

2. *optional*

Select any text that you want to quote in your reply.

If you want to quote the entire message in your reply, choose Message > Reply Special > Reply with Quote. If you choose this, you cannot choose any of the directed reply options below. You can only send the reply to your default recipients, or update the envelope manually.

3. Create a reply in one of the following ways:

Using FirstClass

Choose **Message > Reply** to create a reply addressed to your default recipients as specified in your preferences. For information on setting your reply preference, see our online help.

– or –

Choose **Message > Reply Special**, then one of the following:

Reply All	Creates a reply addressed to all other recipients. The sender's name is placed in the To field. All other recipients are placed in the Cc field.
Reply Sender	Creates a reply addressed to just the sender.
Reply Conference	Creates a reply addressed to just the conference that contains the message.
Reply Original Author	Creates a reply addressed to just the original sender of a forwarded message.

4. Type your reply in the body of the reply message.
5. Send the message.

Forwarding a message

1. Select or open the message.
2. Create a copy of the message (including any attachments) by choosing **Message > Forward**.
3. Address the message.
4. *optional*
Make any changes you want to the message body.
5. Send the message.

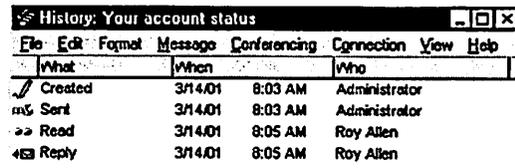
Downloading an attached file

1. Select the attachment in the message envelope.
2. Choose **File > Save Attachment**.
3. Select the folder where you want the file to be saved.
4. Click **Save**.
Shortcut Drag the attached file to the desired folder.

Using FirstClass

Checking whether a message has been read

To see the history of a message, including who has read it, choose Message > History with the message selected or open.



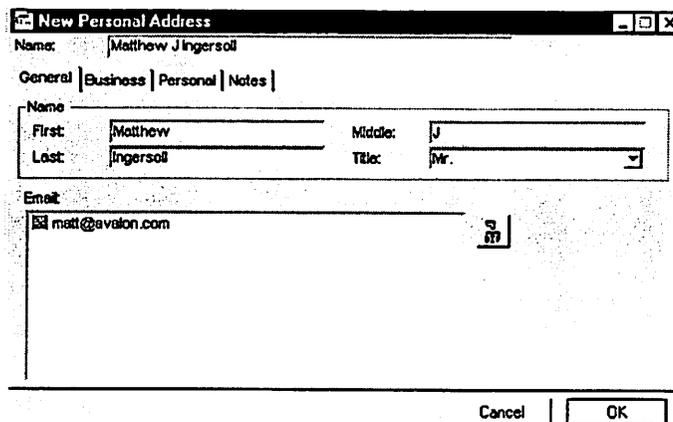
What	When	Who
Created	3/14/01 8:03 AM	Administrator
Sent	3/14/01 8:03 AM	Administrator
Read	3/14/01 8:05 AM	Roy Allen
Reply	3/14/01 8:05 AM	Roy Allen

Saving addresses for future use

You can add your own addresses and mail lists to the Directory. Only you will see this information in the Directory.

Adding a personal address

1. Choose File > New > New Personal Address.
2. Fill in the New Personal Address form.



New Personal Address

Name: Matthew J Ingersoll

General | Business | Personal | Notes

Name

First:	Matthew	Middle:	J
Last:	Ingersoll	Title:	Mr.

Email: matt@avalon.com

Cancel OK

3. Click OK.

Why doesn't Mac OS 10.4 come with Stuffit Expander files ?

Submitted By Jim Nye

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It appears that looking through some of the trouble shooting sites on the web that the Norton System software isn't popular for use on OS10 systems. I purchased the Norton System Works about a year ago and it has solved several OS 9 problems for me, but shortly after I bought the software, Symtec reported that they are no longer going to develop the software for Mac. I must say that I wasn't too happy about that development and as a result regretted buying the product .

This then begs the question, what utility software should a person use for keeping the OS10 system healthy? I have anecdotally heard good reports about the Disk Warrior. It would be useful to hear from members with their comments about their favorite utilities in the next newsletter.



mini'app'les

The Minnesota Apple Computer Users' Group, Inc.
P.O. Box 796, Hopkins, MN 55343-0796

Membership Application, & Renewal Form

Name: _____

Company (if mailed to): _____

Address: _____

City, State, Zip: _____

Phone # (Home): _____

Phone # (Work): _____

Phone # (cel-phone): _____

Occupation (if Applicable): _____

Membership ID # (if Renewal): _____

e-mail: _____

Check if OK to contact you by e-mail.

Check if this is a change of address notice.

Check if you are interested in volunteer opportunities.

Check if you want your name added to Members Helping Members List.

Check if you want your name withheld from commercial and other non-club mailing lists.

Check if you were referred by a club member (if so give members name).

New Members & Renewing Members

Specify your level of support:

- \$25.00 One Year
- \$45.00 Two Year
- \$60.00 Three Year
- \$15.00 Student One Year*(must be a full-time student at an accredited institution)
- \$100.00 Corporate One Year

Please Make
Your Checks Payable to:
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Please address
Your Payment to:
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P.O. Box 796
Hopkins, MN 55343-0796

Thank You for your support!

1st fold

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Hopkins, VA 55348-0796

Dear mini'apps
Please direct this to the
Membership Director
Software Director
Other

314 1042

2nd fold

Last Fold - See With Tapes





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dennisweet@edinarealty.com

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Minneapolis, MN 55419

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